

## Production Services – Fire Department Regulations

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Welcome to the South Coast Event Center. It's our pleasure to have you as a visitor and we ask that you please comply with State and Local Fire Codes and the South Coast Event Center building policies.

### **NOTICE: SMOKING IS PROHIBITED IN EXHIBIT AREAS**

All materials used in exhibit construction, decoration, or as temporary cover **MUST BE CERTIFIED AS FLAME RETARDANT** or a sample must be available for testing.

**ALL EXITS AND EXIT AISLES** must be kept clear and unobstructed. Designated "No Freight" aisles must be maintained clear of crates and exhibit materials during move-in and move-out.

**ALL FIRE HOSE RACKS, FIRE EXTINGUISHERS AND EMERGENCY EXITS** must be visible and accessible.

**NO STORAGE OF ANY KIND IS ALLOWED BEHIND BOOTHS OR NEAR ELECTRICAL EQUIPMENT.** Materials for handouts must be limited to one-day supply and stored neatly within the booth. **IF NOT REMOVED BY SHOW OPENING, SHOW DECORATOR WILL REMOVE AND STORE AT EXHIBITOR'S EXPENSE.**

**HARD WALLS MUST BE NINE (9) INCHES FROM PROPERTY LINE FOR ACCESS TO ELECTRICAL EQUIPMENT.**

All **110 VOLT EXTENSION CORDS** shall be 3-wire (grounded), #14 or larger AWG, copper wire. Connectors must not be supported by cords.

**CUBE TAP ADAPTERS ARE PROHIBITED.** Multi-plug connectors must be UL approved with built-in overload protection.

**ELECTRICAL WORK UNDER CARPETS** must be done, or supervised by the South Coast Event Center. Round cords are not authorized under carpets.

**VEHICLES ON DISPLAY** must have filler caps sealed and batteries must be disconnected. **VEHICLES BEING UNLOADED** must not be left with engines idling.

**HALOGEN LAMPS MUST BE IN A UL OR RECOGNIZED LABORATORY APPROVED METALLIC FIXTURE.** Halogen lamps are limited to 75 watts and must be of the sealed variety, which prevents direct handling of the bulb. Certain forms of halogen lamps have been completely prohibited. Contact the Event Center Coordinator for a current copy of the halogen ban statement.

**COMPRESSED GAS CYLINDERS, INCLUDING LPG,** are prohibited unless approved by the Office of Fire Protection and Safety. No cylinders will remain in the facility overnight.

**THE USE OR STORAGE OF FLAMMABLE OR COMBUSTIBLE LIQUIDS IS PROHIBITED** inside of the buildings, exceptions must be approved by the South Coast Event Center Management. Paint spraying must be done outside the building.

Areas enclosed by solid walls and ceiling must be provided with **APPROVED SMOKE DETECTORS.**

**IN PLACES OF PUBLIC ASSEMBLY,** any two-story booth with only one stairway must have a sign stating maximum occupancy – 10 people.

For questions or further information, please contact your Event Coordinator.